



Job opportunity



Administrator role

We are seeking an experienced administrator to work 4 hours per week for our charity. Parent Buddies partners with churches who have a vision for strengthening family life, providing training and resources and equipping volunteers to support parents in the local community. The role is on a Self-Employed basis and may appeal to parents as there will be flexibility around school holidays. Work pattern negotiable.

Although Parent Buddies is not a religious charity it is based on Christian foundations and we would request that the applicant is willing to embrace the Christian values of the charity

Location: Home based; however, Parent Buddies is based in Bristol and travel to client locations and meetings may be required. **Closing date midday Friday 11th June**

Contact us to request a Job description and Person Specification

To apply
Send your CV and covering letter to Guy West via

info@parentbuddies.co.uk